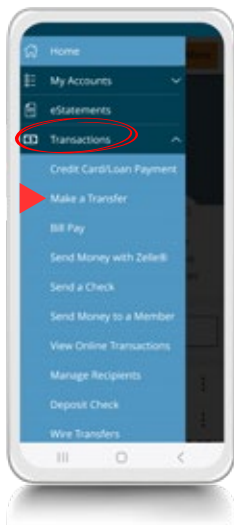
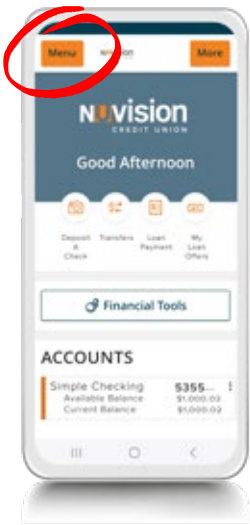




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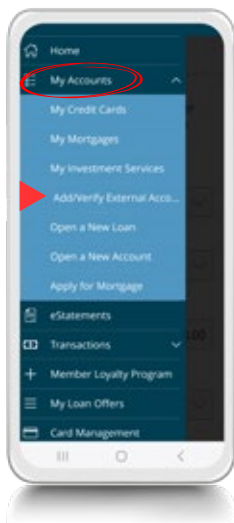
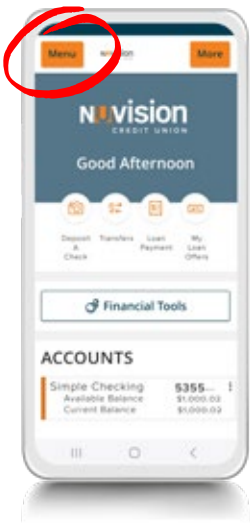
TRANSFER & PAYMENTS GUIDE



ACCOUNT TO ACCOUNT TRANSFERS

Menu

- ▶ Select **Transactions**
- ▶ Select **Make a Transfer**
- ▶ Choose **From Account** and **To Account**
- ▶ Enter **Amount**
- ▶ Choose **Frequency** and **Transfer Date**
- ▶ Select **Transfer Funds**



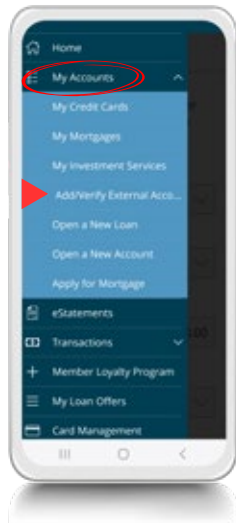
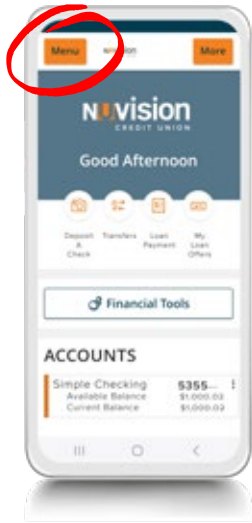
ADDING AN EXTERNAL ACCOUNT FOR TRANSFERS

Menu

- ▶ Select **My Accounts**
- ▶ Select **Add/Verify External Account**
- ▶ Enter **Account Number** and **Routing Number**
- ▶ Choose **Account Type**
- ▶ Select **Continue**

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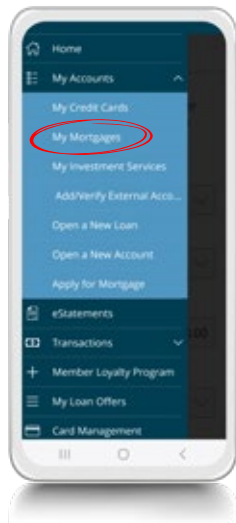
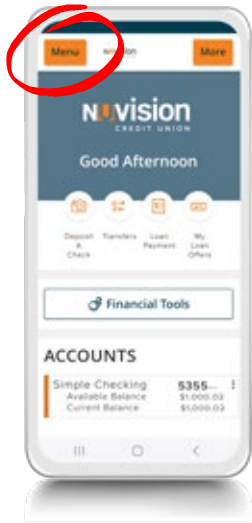
TRANSFER & PAYMENTS GUIDE



VERIFYING AN EXTERNAL ACCOUNT FOR TRANSFERS

Menu

- ▶ Select **My Accounts**
- ▶ Select **Add/Verify External Account**
- ▶ Click link at bottom of page under **Verify Accounts** section
 - Micro deposits are received within 5 business days
- ▶ Select the bubble for the account being verified
- ▶ Enter micro deposits **Amount #1** and **Amount #2**
- ▶ Select **Continue**
- ▶ Refer to [Account to Account Transfers](#) to make a transfer



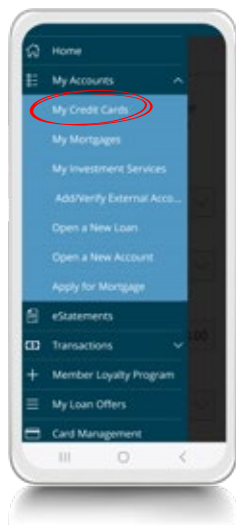
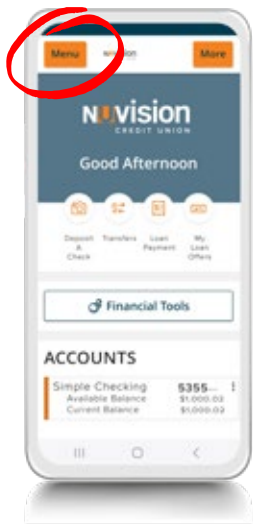
MORTGAGE AUTOMATIC PAYMENT

Menu

- ▶ Select **My Accounts**
- ▶ Select **My Mortgages**
- ▶ Choose your Mortgage Account
- ▶ Select **Enroll in Autopay** located next to your Payment Amount
- ▶ Choose **Draft Frequency**
- ▶ Enter **Monthly Payment Amount**
- ▶ Choose **First Payment Method**
 - Add or verify new payment methods as needed
- ▶ Choose **Draft Date**
- ▶ Accept Terms & Conditions
- ▶ Select **Authorize Enrollment**

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TRANSFER & PAYMENTS GUIDE



CREDIT CARD AUTOMATIC PAYMENT

Menu

- ▶ Select **My Accounts**
- ▶ Select **My Credit Cards**
- ▶ Choose your credit card
- ▶ Select **Make Payment**
- ▶ Accept **Payment Terms & Conditions**
- ▶ Select **Enroll** next to **Automatic Payments**
- ▶ Accept **Automatic Payment Terms & Conditions**
- ▶ Choose a **Payment Account**
 - Add or verify new payment methods by selecting **EDIT**
- ▶ Select an **Amount to Pay**
- ▶ Review your Automatic Payment
- ▶ Authorize your Automatic Payment

CREDIT CARD/LOAN QUICK PAYMENT FORM

Menu

- ▶ Select **Transactions**
- ▶ Select **Credit Card/Loan Payment**
- ▶ Choose **From*** account and then **To*** account
- ▶ Choose **Payment Type***
- ▶ Enter **Amount*** - Check box **Make this recurring**, as needed
- ▶ Enter **Date**
- ▶ Select **Submit**

Note: These Credit Card payments may take up to 48 business hours to display.

